

Meeting Minutes 9/23/2025

Present:

Shipra Agrawal

Hedieh Yazdanseta

Jessica Seelieger

Ece Naz Durali

Kimberly Towers-Kubik

Alexander Orlov

Quick recap

The committee discussed scheduling and logistics for upcoming interviews, with a focus on finding a suitable time slot that works for all members. They agreed to alternate between 2-3pm on Tuesdays and 4-5pm on Tuesdays, with Alexander planning to check the availability of the Advancement team for the next meeting. The group also discussed launching a poll to determine which units to interview, with Shipra suggesting using AI tools like ChatGPT to summarize previous transcripts for context. Alexander mentioned that interviews can be conducted individually or as a committee, depending on member interest, and that the goal is to produce quality notes for the Senate website.

Next steps

- Alexander to launch a poll listing all options for units to interview with recommendations based on previous interviews.
- Alexander to try scheduling the next meeting with Advancement at 2-3 PM.
- Alexander to provide summaries of previous interview transcripts to help committee members decide on topics.
- Hedieh to check if there's flexibility in her schedule for the 2-3 PM Tuesday meeting time and circle back with Alexander.
- Ece to update the committee with an additional student representative.
- Alexander to review previous reports on the shared Google Drive to identify topics that might need revisiting.

Summary

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